

**CHICAGO BOARD OF ELECTION COMMISSIONERS
PRE-ELECTION AND CANVASS SCHEDULE*
February 2, 2010 General Primary Election**

Date	Time	Location	Task	Project Manager
Thursday January 28, 2010	11:00 AM	6th Floor Central Office**	Public test of voting equipment and central computer system and procedures for the canvass of election results	Robert Sawicki
Friday January 29, 2010	10:00 AM	Lower Level Conference Room Central Office	Make replacement ballots (Day 1)	Dawn Navarro
			Prepare absentee ballots w/ header cards (Day 1)	
Saturday January 30, 2010	9:00 AM	Lower Level Conference Room Central Office	Prepare absentee ballots (Day 2)	Dawn Navarro
			Make replacement ballots (Day 2)	
Sunday January 31, 2010	9:00 AM	Lower Level Conference Room Central Office	Prepare absentee ballots (Day 3)	Dawn Navarro
Monday February 1, 2010	2:00 PM	Lower Level Conference Room Central Office	Make replacement ballots (Day 3)	Dawn Navarro
			Prepare absentee ballots (Day 3)	Dawn Navarro
Tuesday February 2, 2010	7:30 AM	Lower Level Conference Room Central Office	Make replacement ballots (Day 4)	Dawn Navarro
			Prepare absentee ballots (Day 4)	
			Insert absentee ballots into 400C (no tabulation until after 7:00 PM)	
Tuesday February 2, 2010	7:00 PM	8th Floor Central Office	Board convenes and adopts rules of procedure for canvass	General Counsel
Tuesday February 2, 2010	7:00 PM	6th Floor Central Office	Begin counting absentee ballots from 400C results cartridges	Tong Tran
			Begin counting grace period, early voting and in-office absentee ballots	

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Date	Time	Location	Task	Project Manager
Wednesday February 3, 2010	9:00 AM	6th Floor Central Office	Begin entry of provisional voters' information	Robert Sawicki
Wednesday February 3, 2010	10:30 AM	Lower Level Conference Room Central Office	Replace defective ballots (Day 1)	Dawn Navarro
Wednesday February 3, 2010	1:00 PM	2nd Floor Warehouse***	Process write-in absentee ballots and absentee ballots arriving in mail after Election Day Retabulation of ballots in precincts where check of totals indicates obvious discrepancies	Robert Sawicki
Thursday February 4, 2010	10:30 AM	Lower Level Conference Room Central	Replace defective ballots (Day 2)	Dawn Navarro
Thursday February 4, 2010	5:00 PM	6th Floor Central Office	Process write-in absentee ballots and absentee ballots arriving in mail after Election Day (Day 2) Deadline for provisional voters to submit additional information in support of provisional ballots	Sue Perez
Friday February 5, 2010	9:00 AM	6th Floor Central Office	Begin validation of provisional ballots	Robert Sawicki
Friday February 5, 2010	10:00 AM	Lower Level Conference Room Central Office	Replace defective ballots (Day 3)	Dawn Navarro
Monday February 8, 2010	9:00 AM	Lower Level Conference Room Central Office	Process write-in absentee ballots and absentee ballots arriving in mail after Election Day (Day 3) Begin verification of preliminary and unofficial vote totals and write-in ballots	Charles Holiday
Wednesday February 10, 2010	9:00 AM	2nd Floor Warehouse	Start audit / Retabulation of ballots in 5% of precincts	Robert Sawicki
Thursday February 11, 2010	9:00 AM	2nd Floor Warehouse	Start audit / Retabulation of ballots in 5% of Early Voting touchscreen voting devices (if time permits)	Robert Sawicki

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Date	Time	Location	Task	Project Manager
Monday February 15, 2010	10:00 AM	Lower Level Conference Room Central Office	Review appeals of rejected absentee ballots (Day 1) Replace defective ballots (Day 4, if necessary) Process write-in absentee ballots and absentee ballots arriving in mail after Election Day (Day 4)	Dawn Navarro
Monday February 15, 2010	10:00 AM	8th Floor Conference Room Central Office	Complete counting of valid provisional ballots - - 400C	Tong Tran
Tuesday February 16, 2010	1:00 PM	8th Floor Conference Room Central Office	Review appeals of rejected absentee ballots (Day 2) Replace defective ballots (Day 5, if necessary)	Dawn Navarro
Tuesday February 16, 2010	1:00 PM	8th Floor Conference Room Central Office	Process write-in absentee ballots and absentee ballots arriving in mail after Election Day (Day 5) Final central count of absentee ballots -- 400C	Dawn Navarro
Friday February 19, 2010	10:00 AM	6th Floor Central Office	Standby to reconcile vote differences	Tong Tran
Tuesday February 23, 2010	10:00 AM	8th Floor Conference Room Central Office	Proclamation of official election results	Tong Tran

* The Board may, in its discretion and upon at least 24-hours notice, modify the date and time for performing any activity described herein, except that the Board may not extend the last day for proclaiming the final totals and results of the election.

** References to the "Central Office" mean the Board's offices at 69 West Washington Street, Chicago, Illinois

*** References to the "Warehouse" mean the Board's warehouse facilities at 1869 W. Pershing Road, Chicago, Illinois