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<p>Form 1 Consolidated Voter's Affidavit is used by voters who are required to complete an affidavit prior to voting. The reasons for completing the Form 1 are outlined on the form. Make sure the affidavit is completed in full. Form 1 is located in Envelope 3 and all completed Form 1's must be returned in Envelope 47E. Spanish and Chinese facsimiles are also available.</p>	28, 31, 34, 35, 36, 37, 51
<p>Form 2 Affirmation of Registered Voter's Residence Address is used by voters who moved within the City of Chicago (more than 30 days before the election) and did not re-register. This voter is entitled to vote a Federal Offices ballot only. Voters who vote on Form 2 will use the touchscreen voting unit.</p>	28, 31, 35, 37
<p>Form 10 Ballot Receipt is issued to all voters (except provisional voters) when they finish voting. For voters who use the touchscreen unit, the ballot receipts will be issued at Station #3 once the voter has returned the voter card. For voters who use the ballot scan ballot, the ballot receipts will be issued at Station #4 once the voter has returned the privacy cover and ballot marker.</p>	42, 43, 44, 45, 46, 48, 49
<p>Form 14 Applications for Ballot (white) is required to be completed by all voters who vote on election day. The applications are pre-printed with the voter's name, address and other information relative to the voter. The applications are delivered in the ESC in a spindle with a blue cover. When a voter applies to vote, the judges will remove the right side of the application (at the perforation) and give it to the voter to sign. The left side of the application contains an image of the</p>	28, 29, 30, 31, 32, 33, 34, 36, 37, 38, 39, 42, 44, 45, 49, 50, 51, 54, 61

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<p>voter's signature, which the judges will use to make a signature comparison. Once the comparison is made, the application will be initialed and numbered by the judges and placed on a spindle with a white cover. After the polls close, both the blue covered spindle (with unused applications) and the white covered spindle (with completed applications) are placed inside the black return bag for return to the receiving station. Blank applications for ballot are included in the back of the booklet for voter's who do not have a pre-printed application. Spanish and Chinese facsimiles are also available.</p>	
<p>Form 14 Application for Ballot (Gray) - This application is the same as the white application; except that this voter registered to vote by using the mail-in registration form and is required to provide acceptable identification prior to voting. If identification is provided, this voter does not need to complete an affidavit. If the voter does not provide identification, they can vote a provisional ballot. In order for the provisional ballot to be counted, the voter must, within 48 hours after the polls close, provide the Board with identification. The types of acceptable identification are included on the application.</p>	31, 38
<p>Form 14 Application for Ballot (Pink) - This application is the same as the white application; except that this voter was challenged during the Board's mail canvass. The voter may vote after completing the Consolidated Voter's Affidavit (Form 1) and providing two pieces of identification. The types of acceptable identification are included on the application.</p>	30, 31, 34

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Form 21 Supply List contains the equipment, supplies and materials located in the Election Supply Carrier (ESC), all of which the judges will need to run the polling place on election day. If the phrase “if applicable” appears next to an item, it means that your ESC may not contain that particular item.	10, 11, 12, 61
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Envelope 47E Envelope for Return of Credentials, Oaths and Affidavits - This includes all completed Consolidated Voters’ Affidavits (Form 1) and Pollwatcher Credentials.	7, 8, 9, 28, 33, 35, 37, 61
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Form 48 Cancellation of Absentee Ballot Affidavit is completed by a voter who requested an absentee ballot, but appears in the polling place on election day to vote.	28, 41, 61
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Form 48E Envelope for Return of Form 48 Cancellation of Absentee Ballot Affidavit - All completed Form 48's must go into Envelope 48E and be delivered to the receiving station.	28, 41, 61
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Form 80 Certificate of Results is used to keep track of all ballots and votes cast. An Official Election Results Report (from the card activator) must be attached to each Form 80. The reverse side of the form contains information regarding write-in candidates and votes and must be completed by the judges. All judges of election must sign the Form 80.	53, 54, 55, 58, 59, 60

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Once completed, these forms are placed in Envelopes 65E, 66E, 71E, 72E and 73E. A completed Form 80, with an Official Election Results Report attached, must also be placed inside the transfer case.	
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Form 194 Judge of Election Pay Voucher must be completed by all judges in order for the Board to issue payment for working on election day. The payroll voucher is located in Envelope 1 and must be returned to the receiving station in the black return bag.	4, 61
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Form 255 Voting Instructions Sign is placed, by the judges, in the metal, economy and disabled voting booths. Use tape to secure the signs to the booths. The sign is located in Envelope 2 and can remain in the voting booths when closing the polls.	14, 15, 16, 25
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Form 276P Provisional Voter Affidavit/Ballot Envelope is used by voters who fall into certain categories. The affidavit is a 3-part form and must be completed by both the voter and a judge. The pink copy of the affidavit is given to the voter as a receipt. Form 276P also contains an envelope which will hold the voted Official Provisional ballot. On the reverse side of the affidavit is a plastic sleeve in which any supporting documentation (supplied by the voter) and the pre-printed application for ballot (Form 14, if any) should be placed. The Provisional Voter Affidavit/Ballot Envelope (Form 276P) is located in Envelope 3P. NOTE: Provisional voters must be issued an Official Provisional ballot (paper ballot) located in Envelope 3P.	28, 39, 40, 43, 49, 54, 61

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Ballot Privacy Sleeve - Used to provide secrecy of the ballot once the voter has completed voting. The privacy sleeves are located inside the ESC and should be returned to the ESC when the polls close.	42, 43, 48, 49, 50, 61
Official Election Results Report is the tape produced by the voter card activator once the results from ballot scanner memory pack and touchscreen results cartridges have been consolidated. The tape is attached to each Certificate of Results (Form 80). All judges must sign at the bottom of the Official Election Results Report.	9, 58, 59, 60, 61
Correction Report - This form is included with the applications for ballot on the spindle. If a voter or a judge finds an error on a voter's application for ballot, the judge must make note of the error on the correction sheet. The Correction Report must not be removed from the completed Application for Ballot (Form 14) Spindle.	28, 30, 32, 33
Morning Zero/Report Tape - The morning zero tape will automatically print once the ballot scanner is plugged in on election morning and must remain attached to the ballot scanner all day. When the ballot scanner is closed after all the ballots have been processed, the report tape will print. The report tape will contain the ballot error messages that occurred during election day and the unofficial results from the ballots processed by the unit. The morning zero/report tape should be removed from the ballot scanner and placed inside the transfer case. Do not give copies of this tape to anyone inside the polling place.	19, 55, 60

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Polling Place Administrator Payroll Card - This form must be completed by the polling place administrator. No election judge should complete or sign this form. This form must be returned with the Judge of Election Pay Voucher (Form 194) in the black return bag.	4, 61
Seals - There are various seals included in your supplies and on the equipment. They are located in the blue supply box.	10, 11, 12, 61
Red Seals - Red means STOP. Do not break a red seal until after the polls close. Red seals are on the following equipment when delivered to the polling place: the ballot scanner memory pack door; the touchscreen printer, the results cartridge door and the Polls Open/Closed door (after the polls have been opened). A red seal will be placed on the transfer case after all the required items have been placed inside.	18, 22, 55, 56, 60
Yellow Seal - Yellow means CAUTION. The touchscreen unit Polls Open/Closed door will have a yellow seal on it when delivered to the polling place. After the unit is turned ON, the judge will break the yellow seal, open the door, remove the red seal and OPEN the polls. Once the polls have been opened, the judge will close the door and place the red seal on the door.	22

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Green Seal - Green means GO. The ESC will have a green seal on the outside door when delivered to the polling place. The judges will break the seal and use the ESC key to unlock the door. **DO NOT BREAK THE LOCK ON THE ESC.** If the judges visit the polling place prior to election day to check the supplies make sure you place another green seal on the door before you leave. After all the necessary equipment, supplies and materials are placed back inside the ESC on election night, close and lock the ESC and place another green seal on the door.

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Orange Seal - There is no real reason, we just like the color orange. The orange seal will be used to secure the ballot box inside the ESC. In the event the ballot scanner stops working on election day, remove all items from the ballot box, close it and secure it with an orange seal. The open slot on the left side of the ESC is for the depositing of ballots if the ballot scanner is not working.

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